



Grace Lutheran Church & School

"Growing Christ-Centered Relationships"



To: _____

Re: request for records

_____, who formerly attended your school, has recently enrolled in this school in grade _____. The parents and I request that all records be sent that will be beneficial to this student. These would include medical, educational and psychological information. Your cooperation in sending these records promptly is greatly appreciated.

Parent's signature

Date

Principal's Signature

Grace Lutheran Church & School (LCMS)

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www.growingwithgrace.org